

Tamilnadu Science and Technology Centre, Chennai – 600 025

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Tamilnadu Science and Technology Centre, Chennai

Information under Sec 4 (1) (b) of RTI Act 2005

- (i) The particulars of its organization, functions & duties

Tamilnadu Science and Technology Centre was established by the Government of Tamilnadu in the year 1983, registered under the Tamilnadu Societies Registration Act 1975, with the main objective of popularizing science and technology among the people in general and students in particular. Tamilnadu Science and Technology Centre has established Periyar Science and Technology Centre with B.M. Birla Planetarium in Chennai, Anna Science Centre-Planetarium in Tiruchirappalli, DR Kalaignar Karunanidhi District Science Centre in Vellore and Regional Science Centre in Coimbatore. Planetariums in Chennai and Tiruchirappalli are engaged in Astronomy education.

- Tamilnadu Science and Technology Centre is engaged in the activities of establishment of Science Centres, Science Galleries, Planetariums, research on development of interactive science exhibits and state-wide Science Popularisation activities.
- To keep pace with modern technology, in the planetarium at Periyar Science and Technology Centre the most advanced Hybrid Projection System and a new hemispherical dome for high quality images are being used. This is a new generation planetarium system, combining the beautiful starry sky projected by opto-mechanical projectors with full dome digital video systems that bring dynamic colorful images to the dome such as apparent motion of stars, space, flight, planets, nebulae, galaxies and other astronomical images.

- Science On a Sphere is an astonishing piece of technology that uses computers and video projectors to display dynamic, animated images of the atmosphere, oceans and land on an illuminated sphere of six feet in diameter. The spherical projection system known as Science On a Sphere (SOS) created by the United States National Oceanographic and Atmospheric Administration (NOAA) is being used at Periyar Science and Technology Centre, Chennai to explain complex environmental processes to the visitors in an innovative way that is both educational and interactive.
- So far over 4,50,000 people, mostly students have visited the Science galleries and Science parks of the Science Centres and the Planetariums and got benefitted.
- Tamilnadu Science and Technology Centre strives to communicate Science and educate masses by its Mobile Science Exhibition, Lectures and Demonstrations, Training and Workshops, Publications etc.
- Short-term courses, Astronomy Camp and Quiz competitions are conducted periodically to reach out several thousands of students and general public yearly.
- TNSTC has also developed Science Park exhibits and established Science parks in various cities of Tamilnadu.
- Sky Observation programmes are also conducted during astronomical events as well as on a regular basis for the public to observe the night sky through Telescopes. These programmes are very popular among the students.

(ii) The Powers and Duties of its Officers and Employees

Sl.No	Name of the Post	Duties and Responsibilities
1	Executive Director	Overall administration of the Tamilnadu Science and Technology Centre and its Regional Centres
2	Joint Director	Assisting in Administration of the Science Centres, Outreach activities, curatorial activities
3	Project Director	Assisting in administration of the Science Centres, outreach activities, curatorial activities
4	Senior Scientific Officer	Assisting in administration, development of Science exhibits, outreach activities, curatorial activities
5	Deputy Director (Electronics)	Assisting in administration, development of Science exhibits, Electronics gadgets and training, outreach activities and curatorial activities
6	Deputy Director (Planetarium)	Assisting in administration, development of Planetarium shows, maintenance of Planetarium equipment
7	District Science Officer	Assisting in administration, development of Science exhibits, outreach activities, curatorial activities
8	Scientific Officer	Assisting in administration, development of Science exhibits, outreach activities, curatorial activities
9	Planetarium Engineer	Assisting in administration, Maintenance of Planetarium equipment and accessories
10	Senior Technical Assistant	Assisting in administration, Design, Development and maintenance of exhibits and outreach activities
11	Senior Scientific Assistant	Assisting in administration, design, Development and maintenance of exhibits and outreach activities
12	Technical Assistant (Mechanical)	Assisting in administration, design, Development and maintenance of exhibits and outreach activities
13	Technical Assistant (Electronics)	Assisting in administration, design, Development and maintenance of exhibits and outreach activities
14	Technical Assistant	Assisting in administration, design, Development and maintenance of exhibits and outreach activities
15	Senior Artist	Assisting in administration, design of galleries, exhibits display training etc

16	Scientific Assistant	Assisting in administration, design, Development and maintenance of exhibits and outreach activities
17	Guide Lecturer	Assisting in administration and conducting Science awareness activities
18	A.C. Technician	To maintain the A.C Units and related Works
19	Electrical Supervisor	To Maintain the Electrical Sub-station and all the electrical gadgets and related works
20	Modeller-cum-Artist	Model making and design of galleries, exhibit display, training etc
21	Senior Laboratory Assistant	Maintenance of gallery exhibits
22	Scientific Assistant Grade – II	Maintenance of exhibits and outreach activities
23	Foreman	Fabrication of Exhibits and maintenance of mechanical workshop equipments
24	Gallery Instructor	Guiding the visitors in the galleries and outreach activities
25	Electrician	To look after the Electrical and wiring works as assigned
26	Carpenter	To Develop the exhibit cabinets and carpentry works in the galleries
27	Welder	To Develop the exhibits and welding works in the galleries
28	Fine Mechanic	To develop the exhibits and maintenance works in the galleries
29	Gallery Mechanic	To develop the exhibits and maintenance works in the galleries
30	Mechanic	To develop the exhibits and maintenance works in the galleries

Administration Department

1	Administrative Officer	To look after the Establishment section of the Centre and to assist the Executive Director in General activities of the Centre
2	Assistant Accounts Officer	To look after the Accounts section of the Centre
3	Superintendent	To look after the Establishment section of the Centre
4	Assistant	To carry out the establishment works assigned
5	Assistant cum Accountant	To Carry out the accounts section work assigned
6	Storekeeper Grade III	To Carry out the Store works assigned
7	Steno Typist Grade III	To Carry out the Notes taking and typing activities
8	Junior Assistant	To Carry out the file works assigned
9	Junior Assistant-cum-Booking Clerk	To Carry out the ticket Booking Counter works and file works assigned
10	Sergeant	To look after the overall maintenance of the campus and security
11	Heavy Duty Truck Driver	To operate the Mobile Science Unit
12	Driver	To Operate the Office Vehicles
13	Office Assistant	To Carry out the basic works

(iii) The Procedure followed in the decision making process, including channels of supervision and accountability :-

The Junior Assistant / Assistant / Superintendent / Scientific and Technical Staff propose action with the help of staff working under them in accordance with the prescribed procedure and level for final disposal and approval. The Junior Assistant / Assistant / Superintendent / Scientific and Technical Staff normally submit the file to the respective heads of divisions/ sections who in turn submits the file to Executive Director for sanction as per delegation of power in Bye-Laws of TNSTC. Normally all the Proposals / schemes are submitted to the Chairman and Members of the Society which is constituted by Chairman of the Centre. In some cases Executive Director submits the file to the Chairman of the Centre through Secretary for approval.

(iv) The Norms set by it for the discharge of its function :-

As per the norms of TNSTC Bye-laws and up-dation

(v) The rules, regulations, instructions, manuals and records held by it or under its Control or used by its employees for discharging its functions

TNSTC followed the following Rules

1. Tamilnadu Fundamental Rules
2. Tamilnadu Government Servants Conduct Rules, 1973 and etc
3. Relevant Special Service Rules / Bye Laws of TNSTC

(vi) A statement of the categories of documents that are held by it or under its control

Sections of the Centres hold different categories of documents relating to work allocated to the respective staff

- (vii) **Particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof**

Society, Governing Body, Expert Committees, Technical Committee, etc.

- (viii) **A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public**

Committee (Society, Governing, Executive Committee, Administrative Committee and Staff Selection Committee)

Minutes of the Meeting of these committee meetings are not accessible for public.

(ix) A directory of its officers and employees

Tamilnadu Science and Technology Centre, Chennai-25

SI.No	Name of the staff Thiruvallur	Designation	Phone Number	Email Id
1	I.K. Lenin Tamilkovan	Executive Director (FAC)/ Senior Scientific Officer	044-24410025	tnstc.science@gmail.com
2	R.Sivaselvam	Superintendent	044-24410025	tnstc.science@gmail.com
3	J.Madusuthanan	Assistant	044-24410025	tnstc.science@gmail.com
4	S.Abirami	Assistant	044-24410025	tnstc.science@gmail.com
5	S.Ramachandran	Assistant	044-24410025	tnstc.science@gmail.com
6	V.Ganesh	Assistant cum Accountant	044-24410025	tnstc.science@gmail.com
7	M.R.Manju Bharathi	Junior Assistant-cum- Booking Clerk	044-24410025	tnstc.science@gmail.com
8	S.Jeyanthi	Junior Assistant-cum- Booking Clerk	044-24410025	tnstc.science@gmail.com
9	A.Navaneethakrishnan	Junior Assistant-cum- Booking Clerk	044-24410025	tnstc.science@gmail.com
10	B.Abinaya	Junior Assistant-cum- Booking Clerk	044-24410025	tnstc.science@gmail.com
11	K.Iswarya	Storekeeper Grade-III	044-24410025	tnstc.science@gmail.com
12	J.Usharani	Typist	044-24410025	tnstc.science@gmail.com
13	S.Ambiga	Typist	044-24410025	tnstc.science@gmail.com
14	S.Selvaraj	Heavy Duty Truck Driver (Spl Gr)	044-24410025	tnstc.science@gmail.com
15	D.Munusamy	Driver	044-24410025	tnstc.science@gmail.com
16	M.Sridhar	Driver	044-24410025	tnstc.science@gmail.com

Periyar Science and Technology Centre, Chennai-25				
Sl.No	Name of the staff Thiruvallur	Designation	Phone Number	Email Id
1	V.Valli	Deputy Director - (Electronics)	044-24410025	tnstc.science@gmail.com
2	K.Gomathy	Planetarium Engineer	044-24410025	tnstc.science@gmail.com
3	G.Saravanan	Technical Assistant (Mechanical)	044-24410025	tnstc.science@gmail.com
4	G.Sudalai	Guide Lecturer	044-24410025	tnstc.science@gmail.com
5	S.Dinesh	A.C. Technician	044-24410025	tnstc.science@gmail.com
6	S.Sakthivel	Senior Laboratory Assistant	044-24410025	tnstc.science@gmail.com
7	J.Durgabhavani	Scientific Assistant Grade – II	044-24410025	tnstc.science@gmail.com
8	J.Yuvaraj	Foreman	044-24410025	tnstc.science@gmail.com
9	V.Vinoth Kumar	Gallery Instructor	044-24410025	tnstc.science@gmail.com
10	T.P.Vijayan	Gallery Instructor	044-24410025	tnstc.science@gmail.com
11	P.Jeganathan	Gallery Instructor	044-24410025	tnstc.science@gmail.com
12	D.Saravanan	Gallery Instructor	044-24410025	tnstc.science@gmail.com
13	M.Karthikeyan	Gallery Mechanic	044-24410025	tnstc.science@gmail.com
14	P.Iyyappan	Carpenter	044-24410025	tnstc.science@gmail.com
15	M.Bharanikumar	Carpenter	044-24410025	tnstc.science@gmail.com

ANNA SCIENCE CENTRE-PLANETARIUM TIRUCHIRAPPALLI

SI.No	Name of the staff Thiruvallargal	Designation	Phone Number	Email Id
1	R.Ahilan	Project Director i/c / Planetarium Engineer (Sel Gr)	0431 - 2332190 2331921	ascplanetarium@gmail.com
2	C.Satheeshkumar	Scientific Assistant	0431 - 2332190 2331921	ascplanetarium@gmail.com
3	S.Nirmal Kumar	Electrical Supervisor	0431 - 2332190 2331921	ascplanetarium@gmail.com
4	M.Pannerselvam	Typist (Spl Gr)	0431 - 2332190 2331921	ascplanetarium@gmail.com
5	R.Senthilmurugan	Junior Assistant-cum-Booking Clerk	0431 - 2332190 2331921	ascplanetarium@gmail.com

DR. KALAI GNAR KARUNANDIHI DISTRICT SCIENCE CENTRE VELLORE

SI.No	Name of the staff Thiruvallargal	Designation	Phone Number	Email Id
1	R.Ravikumar	Technical Assistant (Mechanical)	0416 – 2252297	dscvellore@gmail.com
2	S.Kannan	Gallery Mechanic	0416 – 2252297	dscvellore@gmail.com
3	V.P.S.Nepolean Veerapandiyar	Assistant	0416 - 2252297	dscvellore@gmail.com
4	D.Saraswathi	Typist (Sel Gr)	0416 - 2252297	dscvellore@gmail.com

REGIONAL SCIENCE CENTRE COIMBATORE

SI.No	Name of the staff Thiruvallargal	Designation	Phone Number	Email Id
1	R.Priya	Assistant	0422 - 2963024 2963026	rsc.kovai14@gmail.com
2	P.Mahendren	Gallery Instructor	0422 - 2963024 2963026	rsc.kovai14@gmail.com
3	N.Palanisamy	Junior Assistant-cum-Booking Clerk	0422 - 2963024 2963026	rsc.kovai14@gmail.com
4	P.Thangadurai	Junior Assistant-cum-Booking Clerk	0422 - 2963024 2963026	rsc.kovai14@gmail.com
5	M.Anbanathan	Electrician	0422 - 2963024 2963026	rsc.kovai14@gmail.com

(x) Monthly remuneration received by each of its officers and employees including the system of compensation as provided in its regulations

TAMILNADU SCIENCE AND TECHNOLOGY CENTRE CHENNAI – 25

Sl.No	Name of the staff Thiruvallur	Designation	Pay Matrix
1	I.K. Lenin Tamilkovan	Executive Director (FAC)/ Senior Scientific Officer	Level 26
2	R.Sivaselvam	Superintendent	Level 18
3	J.Madusuthanan	Assistant	Level 10
4	S.Abirami	Assistant	Level 10
5	S.Ramachandran	Assistant	Level 10
6	V.Ganesh	Assistant cum Accountant	Level 10
7	S.Jeyanthi	Junior Assistant-cum-Booking Clerk	Level 8
8	M.R.Manju Bharathi	Junior Assistant-cum-Booking Clerk	Level 8
9	A.Navaneethakrishnan	Junior Assistant-cum-Booking Clerk	Level 8
10	B.Abinaya	Junior Assistant-cum-Booking Clerk	Level 8
11	J.Usharani	Typist	Level 8
12	S.Ambiga	Typist	Level 8
13	K.Iswarya	Storekeeper Grade-III	Level 8
14	S.Selvaraj	Heavy Duty Truck Driver (Spl Gr)	Level 11
15	M.Sridhar	Driver	Level 8
16	D.Munusamy	Driver	Level 8

PERIYAR SCIENCE AND TECHNOLOGY CENTRE CHENNAI – 25

Sl.No	Name of the staff Thiruvargal	Designation	Pay Matrix
1	V.Valli	Deputy Director - (Electronics)	Level 25
2	K.Gomathy	Planetarium Engineer	Level 22
3	G.Saravanan	Technical Assistant (Mechanical)	Level 17
4	G.Sudalai	Guide Lecturer	Level 13
5	S.Dinesh	A.C. Technician	Level 8
6	S.Sakthivel	Senior Laboratory Assistant	Level 8
7	J.Durgabhavani	Scientific Assistant Grade – II	Level 8
8	J.Yuvaraj	Foreman	Level 8
9	V.Vinoth Kumar	Gallery Instructor	Level 8
10	T.P.Vijayan	Gallery Instructor	Level 8
11	P.Jeganathan	Gallery Instructor	Level 8
12	D.Saravanan	Gallery Instructor	Level 8
13	M.Karthikeyan	Gallery Mechanic	Level 5
14	P.Iyyappan	Carpenter	Level 5
15	M.Bharanikumar	Carpenter	Level 5
ANNA SCIENCE CENTRE-PLANETARIUM TIRUCHIRAPPALLI			
Sl.No	Name of the staff Thiruvargal	Designation	Pay Matrix
1	R.Ahilan	Project Director i/c / Planetarium Engineer (Sel Gr)	Level 22
2	C.Satheeshkumar	Scientific Assistant	Level 13
3	S.Nirmal Kumar	Electrical Supervisor	Level 11
4	M.Pannerselvam	Typist (Spl Gr)	Level 8
5	R.Senthilmurugan	Junior Assistant-cum- Booking Clerk	Level 8

DR. KALAINAR KARUNANDIHI DISTRICT SCIENCE CENTRE VELLORE			
Sl.No	Name of the staff Thiruvallargal	Designation	Pay Matrix
1	R.Ravikumar	Technical Assistant (Mechanical)	Level 17
2	S.Kannan	Gallery Mechanic	Level 5
3	V.P.S.Nepolean Veerapandiyan	Assistant	Level 10
4	D.Saraswathi	Typist (Sel Gr)	Level 8
REGIONAL SCIENCE CENTRE COIMBATORE			
Sl.No	Name of the staff Thiruvallargal	Designation	Pay Matrix
1	R.Priya	Assistant	Level 10
2	P.Mahendren	Gallery Instructor	Level 8
3	N.Palanisamy	Junior Assistant-cum- Booking Clerk	Level 8
4	P.Thangadurai	Junior Assistant-cum- Booking Clerk	Level 8
5	M.Anbanathan	Electrician	Level 5

(XI) The Budget allocated to each of its agency including the particulars of all plans proposed expenditures and reports on disbursements made

**Tamilnadu Science and Technology Centre
Chennai - 600 025**

Budget Allocated for the Year 2023 - 2024

Sl. No	Head of Account	Amount (Rs.)
1	Salaries & Allowances	45617000
2	<u>Wages :</u>	
	A. General Maintenance / Wages	
	B. House Keeping Service Charges	
	D. Security Service Charges	10500000
	F. AMC for Five Lands	
	G. AMC for State Level Energy Park	
3	Travel Expenses	160000
4	<u>Office Expenses:</u>	
	A. Telephone Charges	260000
	B. Other Contingencies	240000
	C. Electricity Charges	4500000
5	<u>Rates & Taxes :</u>	
	A. Vehicle Tax	75000
	B. Sewerage Tax	240000
6	<u>Advertisement & Publicity:</u>	
	A. Advertisement Charges	

	B. Exhibits Maintenance	300000
	C. Exhibition Expenses	
7	Hospitality Charges	20000
8	Minor Works	650000
9	<u>Machinery and Equipments:</u>	
	A. A.C.Servicing Charges	
	B. Projector Maintenance	250000
	C. Annual Maintenance Contract for Planetarium Projectors	500000
	D. Annual Maintenance Contract for Computers	
	E. Annual Maintenance Contract for Lift	
	F. Fire & Flood Insurance	300000
	G. AMC for Generators	
10	Motor Vehicle Maintenance	220000
11	<u>Materials and Supplies :</u>	
	Programme Production	200000
12	<u>Pension :</u>	
	Leave Salary Pension Contribution	-
13	<u>Professional and Other Special Services :</u>	
	A. Audit Fees	
	B. Legal Charges	
	C. Other Professional Charges	150000
14	<u>Petroleum Oil and Lubricants :</u>	
	M.V Fuel and Diesel for Generator	460000
15	<u>Cost of Books :</u>	
	Books and Periodicals	75000

16	Printing Charges :	
	Printing and Stationery	150000
17	Training and Seminar	60000
18	Travel Grant	1000
19	Proposal for Contribution Pension Scheme (CPS) for the 39 New Staff of the Centre for 2023-2024	1856000
	Total	66784000
	Less: Anticipated Income by way of entry fee collections and other Mis.receipts form Chennai Trichy Vellore and Coimbatore centres.	20000000
	Total	46784000
20	Grant towards Monetary benefits for the retirement of staff members	5057000
	Total	51841000

- (xii) **Manner of execution of subsidy programmes including the amounts allocated and the details of beneficiaries of such programmes**

The TNSTC does not execute any subsidy programme

- (xiii) **Particulars of recipients of concessions permits or authorizations granted by it**

Not applicable

- (xiv) **Details in respect of the information available to or held by it reduced in an electronic form**

The information available in Electronic Form is available on the website of TNSTC (www.tnstc.gov.in)

- (xv) **The particulars of facilities available to citizens for obtaining information including the working hours of a library or reading room if maintained for public use**

No such facility is available.

- (xiv) **The names designations and other particulars of the Public Information Officers**

The information available in the website of TNSTC (www.tnstc.gov.in)

- (xvii) **Such other information as may be prescribed : Nil**